

# Document checklist

Keep track of all important documents related to your claim. Use this checklist to ensure you have gathered all necessary documentation.

Document checklist	
<b>Medical documentation</b>	<b>Check</b>
Hospital admission and discharge papers	<input type="checkbox"/>
Doctor's reports and medical certificates	<input type="checkbox"/>
Test results and medical imaging reports	<input type="checkbox"/>
Specialist referrals and reports	<input type="checkbox"/>
Prescription records and receipts	<input type="checkbox"/>
Allied health provider reports (e.g., physiotherapy)	<input type="checkbox"/>
Surgical records (if applicable)	<input type="checkbox"/>
Rehabilitation or therapy plans	<input type="checkbox"/>
Mental health assessments (if applicable)	<input type="checkbox"/>
<b>Incident documentation</b>	<b>Check</b>
Police report (if applicable)	<input type="checkbox"/>
Incident report forms	<input type="checkbox"/>
Photographs of injuries	<input type="checkbox"/>
Photographs of the accident scene	<input type="checkbox"/>
Witness statements and contact information	<input type="checkbox"/>
Security camera footage (if available)	<input type="checkbox"/>
Workplace accident report (if applicable)	<input type="checkbox"/>
Environmental hazard assessments (if applicable)	<input type="checkbox"/>
<b>Financial records</b>	<b>Check</b>
Pay slips (before and after injury)	<input type="checkbox"/>
Tax returns	<input type="checkbox"/>
Business Activity Statements (BAS) and Profit and Loss Statements (for sole traders)	<input type="checkbox"/>
Medical bills and receipts	<input type="checkbox"/>
Travel expenses related to medical treatment	<input type="checkbox"/>
Insurance correspondence	<input type="checkbox"/>
Loss of income statements	<input type="checkbox"/>
Future loss of earning capacity estimates	<input type="checkbox"/>
Self-employment income records (if applicable)	<input type="checkbox"/>